

CLIFTON RECREATION DEPARTMENT
900 CLIFTON AVENUE
CLIFTON, NEW JERSEY
PHONE: (973) 470-5956
FAX: (973) 815-0599

PAVILION RENTAL REQUEST

Date Requesting: _____ Alternate Date: _____

Time of Event: _____ – _____ (**maximum** time 4 hours)
(Pavilion use cannot begin before 9:00 a.m. and all activities/clean up must be completed before dusk.)

Intended Use: _____
(Activity)

App. # People: _____ Ages: _____

Requestor: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Phone # Day of Event: _____

Email: _____

The requestor/organization listed above certifies that he/she has received and read the accompanying Pavilion Use Rules and Regulations of the City of Clifton/Recreation Department and agrees to comply with **all** the rules governing the pavilion use. The requestor/organization agrees to accept full responsibility for any damage or loss of property incurred during use and will ensure that the park/pavilion is left in a clean, safe and orderly condition. Should the City of Clifton have to clean up, repair or restore the park/pavilion or surrounding area, fees will be charged to the requestor/organization to whom the permit has been issued for the remediation and clean up. The requestor/organization is responsible for the conduct of all participants and spectators. The City of Clifton will not assume responsibility for any personal property that is brought into the park and is lost, stolen or damaged.
REQUESTOR'S INITIALS _____

The requestor/organization agrees to indemnify and hold harmless the City of Clifton and its officers, agents, employees, volunteer or other representatives from any and all liability, claims, costs, professional fees or other expenses or liabilities arising out of the use of the property referred to above including but not limited to the buildings, structures, parking lots and grounds owned by the City of Clifton or the Clifton Board of Education.
REQUESTOR'S INITIALS _____

I understand that this Hold Harmless Agreement also requires that the City of Clifton is indemnified from any losses or damages resulting from the acts or omissions from any guest, participant, visitor or other person attending the event herein referred to.

Applicant's Signature: _____ Date: _____

----- Office Use Only -----

Received: _____

Approved: _____ Disapproved: _____ Date: _____
Signature Signature

Reason for Disapproval: _____

PAVILION USE RULES AND REGULATIONS

Facility Rental Fees:

\$100.00 (residents) / \$200.00 (non-residents) per 4-hour time slot. Reservations cannot be transferred, assigned or sublet. Reservation fees are non-refundable.

Payment may be made by credit card, cash, money order or check. All checks are to be made payable to Clifton Recreation Department.

Rules and Regulations:

All rules governing parks and playground must be adhered to at all times while in the park. Below are specific rules concerning the rental of the pavilion.

Maximum group size is 35.

Maximum permit time is 4 hours (cannot start earlier than 9:00 a.m. and you must be finished by dusk) which includes time for set up and clean up. Only one permit will be issued per day.

Permit for the picnic area pavilion is for private, by invitation-only gatherings. Public events, such as: festivals, fundraisers, promotional activities, concerts or other community events are prohibited unless conducted by the City of Clifton or approved by the Mayor and Municipal Council. Any change in scheduled activity must be approved by the Recreation Supervisor prior to event date.

Pavilion renters accept full responsibility for any damage or loss of property incurred during use; will ensure that the area is left in a clean, safe and orderly condition; and will be responsible for the conduct of all participants in their group. Litter and refuse are to be placed in proper receptacles.

The following are not permitted:

- Exclusion of individual wishing to use the park (i.e. playground, walk path, etc.).
- Consumption of alcoholic beverages.
- Smoking, in any form.
- Grilling/cooking of food or open fire.
- Amplified music (DJ, Boombox, PA system, etc.).
- Gambling or games of chance.
- Tents or other temporary structures.
- Attaching of any items to the pavilion with tape, nails, screws, staples, wire, tacks or similar items). The only items that can be used to hang something to the pavilion are magnets.

Parking:

There is a parking lot behind and one in front of the soccer field. Parking availability is not guaranteed. Parking is not permitted along the roadway.

Motor vehicles are not permitted in the park or on the walk path.